

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, FEBRUARY 6, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revised
2/4/14

AGENDA

- I. **CALL TO ORDER**
 - A. Invocation
 - B. Pledge of Allegiance
 - C. Proclamation – Black History Month
 - D. Proclamation – National Black HIV/AIDS Awareness Day
 - E. FrederickWORKS! One Job at a Time Recognition - [CarMax](#)
 - F. Commissioner Comments
 - G. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
 - H. Approval of Minutes
- II. **PUBLIC COMMENTS (Three-Minute Presentation)**
- III. **CONSENT AGENDA (See Attached Separate Agenda)** 1
- IV. **AGENDA BRIEFING**

Thursday, February 20 at 9:30 a.m.

 - FY 2014 Installment Purchase Program – Anne Bradley, Community Development Division
- V. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*
 - A. 2014 Community Health Needs Assessment and Community Priorities for Local Health Improvement – Dr. Barbara Brookmyer, Health Services Division
(20 Minutes - Board Information) 2
- VI. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*
 - A. [Offer and Agreement](#) to Participate in the Administrative Office of the Courts Centralized Jury Management – Barbara Domer, Circuit Court
(5 Minutes - Board Decision) 3
 - B. [FY 2014 Budget Reallocation](#) of Capital Outlay Funds – Robert Baker, Fire and Rescue Services Division
(5 Minutes - Board Decision) 4
 - C. [Revised Surety Bond](#) Resolution – Kathy Mitchell, Office of the County Attorney
(5 Minutes - Board Decision) 5

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, FEBRUARY 6, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revised
2/4/14

- D. [Citizens Care](#) and Rehabilitation Center/Montevue Assisted Living (CCRC/MAL) Financial Statements and Quality of Care Reports – Michael Roles, CCRC/MAL
(15 Minutes - Board Information) **6**
- E. [Request for Budget](#) Transfer from General Fund to Citizens Care and Rehabilitation Center – Erin White, Finance Division
(5 Minutes - Board Decision) **7**
- F. [Presentation of the Recommended](#) FY 2015 – FY 2020 Capital Improvement Program and Capital Budget – Kelly Weaver, Budget Office, Office of the County Manager
(10 Minutes - Board Information) **8**
- G. [Presentation of the Impacts](#) on Growth Task Force Final Report – Lori Depies, Office of the County Manager
(10 Minutes - Board Information) **9**

The following item has been added to the agenda:

- H. [Proposed Voluntary](#) Retirement Incentive Plan – Effective May 1, 2014, and Budget Transfer – Mitch Hose, Human Resources Division
(10 Minutes - Board Decision) **10**
- I. Updates from County Commissioners' Liaison – Dave Dunn, Community Development Division
(10 Minutes - Board Information)
- J. Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager
(10 Minutes - Board Information)

VII. **COMMISSIONERS COMMENTS**

VIII. **PUBLIC COMMENTS (Three-Minute Presentation)**

IX. **QUESTIONS - PRESS**

X. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Topic – To discuss collective bargaining concerning employees within the Division of Fire and Rescue Services.

XI. **ADJOURN**

CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #14-096](#) – Bulk Delivery of Diesel and Gasoline
Award to: Mansfield Oil Company, James River Petroleum Company and Petroleum Traders Corporation
Estimated award amount: \$3,257,500
2. [Purchasing Memo #14-097](#) – Retail Fuel and Fuel Card Services (Piggyback Contract)
Award to: Fleetcor Technologies Operating Company, LLC (d.b.a. Fuelman)
Estimated award amount: \$3,257,500 (included in the fuel budget)
3. [Purchasing Memo #14-101](#) – Consultant Services for Impact Fee Study
Award to: TischlerBise, Inc.
Award amount: \$54,150
4. [Purchasing Memo #14-103](#) – Frederick County Afterschool Program
Award to: Boys and Girls Club of Frederick County
Award amount: \$94,779 (county funds) and \$133,547 (grant funds)

GRANTS

1. [FY 2015 Rural Legacy Grant](#) Application/Mid-Maryland – Anne Bradley, Community Development Division
(County Match = \$0; Grant Funding = To be determined)
2. [FFY 2013 EPA 319](#) Grant Agreement: Lower Monocacy Watershed Restoration Project and Budget Transfer – Shannon Moore, Community Development Division
(County Match = \$64,667 (In-kind); Grant Funding = \$97,000)